

**STATE OF CONNECTICUT
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
May 13, 2015**

The meeting was called to order by Christopher Italia, Chairman, at 8:35 a.m. in Room-126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Christopher Italia, Chairman (Cert. Gen. App. - 1st District)
Gerald Rasmussen (Cert. Gen. App. – 4th District)
John J. Galvin Jr. (Cert. Gen. App. – 5th District)
Shawna M. Baron (Cert. Res. App – 5th District)
Norris Hawkins (Public Member - 1st District)

Commission Members Absent: None

Commission Vacancies: Certified Appraiser
Public Member (2)

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille
Vicky Bullock
Robin Washbond

Public Present: Jim Kyle
Nancy Cochrane
Bill Cochrane
Inera Shepard

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 713-7230.

Department of Consumer Protection Web Site: www.ct.gov/dcp
Division E-Mail: DCP.OccupationalProfessional@ct.gov

MINUTES OF PREVIOUS MEETINGS

It was moved by Commissioner Baron, Commissioner Rasmussen 2nd, and the motion carried unanimously to approve the minutes of the April 8, 2015 CT Real Estate Appraisal Commission meeting.

NEW APPLICANTS

Timothy Lillis, RSP – Review and approval of sample selection

Mr. Lillis is scheduled to appear before the Commission at the July 8, 2015 meeting. Therefore, no action was taken by the Commission today.

PROVISIONAL APPRAISERS SEEKING EXTENSION

1. Inera Shepard (present)

It was moved by Commissioner Rasmussen, Commissioner Baron 2nd, and the motion carried unanimously to grant an extension of her Provisional License to April 30, 2016.

2. Nancy Cochrane (present)

Ms. Cochrane was previously granted an extension of her provisional license at the April 8, 2015 meeting.

3. Christine Milici (not present)

Ms. Milici was previously granted an extension of her provisional license at the April 8, 2015 meeting.

4. Paul Ramunni (not present)

Mr. Ramunni was previously granted an extension of his provisional license at the April 8, 2015 meeting.

The following Provisional Licensees were not present at today's meeting; therefore no action was taken by the Commission.

5. Kenneth Smith

6. Robin Moran

7. Michael Lomonte

8. Danielle Lacourse

9. Bridget Chase

OLD BUSINESS

It was moved by Commissioner Galvin, Commissioner Hawkins 2nd and the motion carried unanimously to add *HB No. 6677 Update* to the agenda:

- **Update: House Bill No. 6677, An Act Concerning Broker Price Opinions**
Commissioner Galvin commented that Raised Bill No. 6677 was voted out of Committee as a work in progress and that the Appraisal Commission, Real Estate Commission and Department staff will work together to develop an interpretation of the existing law including actual examples of when to use a BPO in an effort to clarify, eliminate confusion and ultimately protect the consumer.
- **John Goncalves**
The Commission took no further action on this matter.
- **Appraisal License Renewals**
Examiner Linda Kieft-Robitaille presented the current License renewal statistics as of May 13, 2015:

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| Certified Residential Appraisers: | 794 renewed | 39 did not renew |
| Certified General Appraisers | 515 renewed | 22 did not renew |
| Provisional Licensed Appraisers | 70 renewed | 21 did not renew |
- **Extension of Provisional Licenses**
After further discussion, it was determined by the Commission to draft a final decision on this matter and present it at the June 10th meeting. Commissioner Rasmussen will prepare an outline for review and edit by the Commission members.

SCHOOL AND COURSE APPLICATIONS

Allterra Group, LLC

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| 2015 Keynote/TheVision for Valuation | 7 hrs CE |
| 2015 Regulatory Update/Best Practices | 7 hrs CE |
| FHA Appraisals and Reporting Requirements (on-line) | 7 hrs CE |

American Society of Farm Managers and Rural Appraisers

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| Basic Appraisal Principles (A101) | 18 hrs CE |
| Basic Appraisal Principles (A101) | 30 hrs PL |
| Cost Approach for General Appraisers (A301) | 18 hrs CE |
| Cost Approach for General Appraisers (on-line) | 18 hrs CE |
| Cost Approach for General Appraisers (on-line) | 30 hrs PL |
| Income Approach for General Appraisers, Part 1 (A303) | 18 hrs CE |
| Income Approach for General Appraisers, Part 1 (A303) | 30 hrs PL |
| Requirements of UASFLA – The ‘Yellow Book’ | 18 hrs CE |

Appraisal Institute

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| Basic Appraisal Principles | 30 hrs PL |
| Basic Appraisal Principles | 18 hrs CE |
| Online Data Verification Methods (on-line) | 5 hrs CE |
| Advanced Residential Report Writing, Part 2 | 30 hrs PL |
| Residential Site Valuation and Cost Approach | 15/14 hrs CE |
| AI Connect 2015 – Day 1 | 2 hrs CE |
| AI Connect 2015 – Day 2 AM | 4 hrs CE |
| AI Connect 2015 – Day 2 PM | 4 hrs CE |
| AI Connect 2015 – Day 3 | 4 hrs CE |
| Case Studies in Appraising Green Commercial Buildings | 15 hrs CE |

Dynasty School

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| Supervisory and Trainee Appraiser Course | 4 hrs CE |
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National Highway Institute

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| Appraisal Review for Federal-Aid Highway Programs | 6 hrs CE |
| Appraisal for Federal-Aid Highway Programs | 12 hrs CE |

New School Application**McKissock, LP**

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| The Cost Approach (on-line) | 7 hrs CE |
| The New FHA Handbook 4000.1 | 7 hrs CE |
| The New FHA Handbook 4000.1 (on-line) | 'Tabled' |
| Adjustments: Supported or Not Supported? | 7 hrs CE |

Massachusetts Board of Real Estate Appraisers

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| Residential Sales Comparison & Income Approaches | 18 hrs CE |
| Covering All the Bases in Residential Reporting (on-line) | 7 hrs CE |
| Residential Appraising-New Things to Think About | 7 hrs CE |

It was moved by Commissioner Rasmussen, Commissioner Hawkins 2nd, and the motion carried to approve the above-mentioned schools/courses as amended and that **McKissock, LP** course, *The New FHA Handbook 4000.1 (on-line)* is tabled until the next meeting and the **National Highway Institute** courses are approved subject to Department review of course book.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

Examiner Linda Kieft-Robitaille informed the Commission that the Appraisal Subcommittee (ASC) audit visit is scheduled for June 2016.

ADJOURN

It was moved by Commissioner Rasmussen, Commissioner Hawkins 2nd, and the motion carried unanimously to adjourn the meeting at 10:20 a.m.

Respectfully submitted,

Robin Washbond
Commission Secretary

The next meeting of this Commission is scheduled for Wednesday, June 10, 2015 at 8:30 a.m. – Room 126